



**GFWC Alabama 2020-22 Board of Directors
Call to Summer Board Meeting on July 31**

[Click here for the Official Call to the 2020-2022 GFWC Alabama Board of Directors Summer Board Meeting on July 31.](#)

Official Call
2020-2022 Board of Directors
MEETING

To: 2020-2022 GFWC Alabama Board of Directors
From: Randy Matthews, 2020-2022 GFWC Alabama President
Subject: Board of Directors Meeting
When: July 31, 2020

Thursday July 30, 2020:

6:30 pm-8:30 p.m. *Executive Committee- Place-TBD--Randy Matthews, President, Jan Greer, Becky Vansant, Caroline Hollowell, Jennifer Robertson, Emily Smith, Roberta Atkinson. District Directors' Representative, Community Service Program Chairman Representative, Assistant Treasurer*

Friday July 31, 2020:

8:30 a.m.-10:00 a.m. *Finance Committee-Place-TBD—Roberta Atkinson, Chairman, Emily Smith, Terri Walker, Karol Kapustka, Jan Greer, Jane Wright*

10:30 a.m. *Registration-Capital City Club—GFWC AL Board of Directors*

11:00 a.m. *Meeting-Capital City Club—GFWC AL Board of Directors*

[Click here for the Official Call](#) to the 2020-2022 GFWC Alabama Federation of Women's Clubs Board of Directors Meeting. The Board of Directors Meeting will be held on July 31, 2020 at the Capital City Club, located in the RSA Tower, 201 Monroe Street, Montgomery, Alabama, 36102. Due to the COVID-19 pandemic GFWC Alabama was challenged to obtain an events venue which would allow for six feet of social distancing for all attendees.

Please note to keep the meeting at no charge to members, **no lunch** will be served. Board of Directors members are encouraged to eat before arriving for the meeting. Snacks will be provided to attendees in welcome bags upon signing in for the Board of Directors meeting. In addition, a full beverage station with soft drinks, sweet and unsweet tea, coffee, water, and ice will be

provided throughout the meeting.

All decisions regarding this GFWC Alabama event have been made with the health and safety of Board of Directors members being of paramount concern. Six feet of social distancing will always be maintained by attendees with seating being appropriately arranged by the Capital City Club. GFWC Alabama Federation of Women's Clubs will provide disposable face masks to attendees upon entering the RSA Tower and members are asked to wear them in the building. Hand sanitizer will be available throughout the meeting facility with individual bottles being provided to each attendee. To further maximize safety, the Capital City Club will be cleaning and sanitizing all areas of the meeting venue in accordance with the current Statewide Health Order. In addition, employees and staff of the Capital City Club will always be wearing masks.

Registration the day of the event will begin at 10:30 a.m. on Floor 22 of the RSA Tower. Dress for the meeting will be Business Casual.

Two (2) minute **written** reports will be required from all officers and chairmen. These reports not only maintain a record of your activities but also assist all members to stay informed of GFWC activities. Your report should cover what you have done within your area. It is also appropriate to share upcoming events and highlight projects of focus within your area. You should have a written report with 4 copies, one for the President, the secretary, the file at Headquarters, and the Communications and Public Relations Chairman for the website. Please save an electronic copy for the website as well. **Oral** reports will only be required from officers, District Directors, Community Service Program Chairmen, Advancement Area Chairmen, GFWC Signature Program Chairman, GFWC Juniors' Special Advocates for Children, and the 2020 GFWC Southern Region Conference Committee.

Reports are not the appropriate time to present proposals or to have discussions. If there is action, discussion/approval needed on any item please contact the president, preferably in writing, **no later than July 23, 2020** to have such items placed on the agenda under New Business. All proposals will need to be presented at the Executive Committee meeting on July 30, 2020 and will also need to be presented in writing to the president **no later than July 23, 2020**. Requests for items to be placed on the agenda or proposals for consideration should be emailed to rpm001@centurytel.net.

Please notify the president at rpm001@centurytel.net **no later than July 20, 2020**, if you **will** or **will not** be attending the Board of Directors meeting. A confirmation of number attending is needed to give to the Capital City Club and so the appropriate number of handouts are available at the meeting.

All decisions made by the GFWC Alabama Board of Directors are of vital importance to the future of the state Federation. Therefore, each member of the Board of Directors is strongly encouraged to attend all meetings.

Thank you for your service to GFWC Alabama by ***“Living the Volunteer Spirit—Empowering Others to Live Well”***.

Randy Matthews, 2020-2022 GFWC Alabama President
334-237-2167
rpm001@centurytel.net



From the Editor

NOTICE TO MEMBERS: PLEASE READ

Please send all replies for BOD meeting reservations or proposals for consideration to President Matthews at her email address by clicking this link: rpm001@centurytel.net

Replies to all Constant Contact distributed emails DO NOT go to President Matthews, but rather the GFWC Alabama CPR Committee.



- July 8** - Deadline to respond to [President Matthews](#) for the [Called Virtual BOD Meeting](#)
- July 12** - Deadline for [registration](#) for [Banquet and Leadership Workshop to be held on July 31-August 1](#)
- July 15** - GFWC Alabama [Called Virtual BOD Meeting](#)
- July 15** - Deadline for receipt of fees for [Banquet & Leadership Workshop](#)
- July 20** - Deadline for notifying [President Matthews](#) if you will attend Summer BOD Meeting on July 31
- July 23** - Deadline for submittal of any proposals to be considered at BOD meeting to [President Matthews](#)
- July 30** - AFWC Executive Committee Meeting (evening), Montgomery
- July 31** - AFWC Summer Board Meeting (daytime), Montgomery
- July 31** - "Celebrating Federation" Banquet (evening), Montgomery
- August 1** - AFWC Leadership Workshop, Montgomery